

## **GPA Training programme overview**

The 'GPA Skills certificate' is an accredited training programme based on a competency framework. The framework covers 5 domains (2 clinical and 3 non-clinical):

- Care Certificate (clinical)
  - Clinical (clinical)
  - Communications (non-clinical)
  - Administration (non-clinical)
  - Managing health records (non-clinical)
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- The training programme is self-directed, work-based learning and will require the learner to complete a portfolio of evidence which demonstrates the required knowledge, skills and behaviours and will promote critical thinking and reflection.
  - The learner will work through each domain and upload evidence onto an on-line learning platform.
  - Every GP practice will therefore need to assign a GP mentor who has overall responsibility for signing off the whole learning programme. They will be required to support the learner, alongside other colleagues who must be fully endorsed by the GP practice.
  - Each learner has 1 day protected learning time (½ day self learning, ½ day mentor supervision)
  - The timeframe to complete the training programme is 6-9 months.
  - Once completed, the portfolio will be verified by a regional, nominated GP mentor prior to sending onto the training provider for final verification.
  - Finally, when the learner has been verified and passed by the university, they will receive 10 credits at Level 4.